

POLICY AND PROCEDURE

DEPARTMENT: Pharmacy Operations	DOCUMENT NAME: Vacation Overrides
PAGE:	REPLACES DOCUMENT:
APPROVED DATE: 11/17	RETIRED:
EFFECTIVE DATE: 11/17	REVIEWED/REVISED:
PRODUCT TYPE: Medicaid	REFERENCE NUMBER: OH.PHAR.19

SCOPE:

Centene Corporate Pharmacy Solutions, Health Plan Pharmacy Departments, Pharmacy Benefit Manager

PURPOSE:

To define the policy and procedure related to vacation overrides requested by members.

POLICY:

It is the policy of Centene Corporate Health Plans to establish guidelines for vacation override requests. This function will be delegated to the designated Pharmacy Benefit Manager (PBM). This policy will apply to both retail and specialty drug requests.

PROCEDURE:

When members expect to have limited access to a pharmacy due to out-of-country travel during a time when a refill for a chronic medication will come due, the PBM may authorize an early refill for certain medications.

Requests for such vacation overrides will be reviewed on an individual case-by-case basis, and at a minimum, must meet ALL of the following:

1. Member must have authorized refills available at an in-network pharmacy at the time of the request.
2. Member's travel plans preclude being able to obtain a standard refill prior to departure because such a request would occur prior to the standard refill window.
3. Member will be out of the country for at least 7 consecutive days, but not to exceed 90 consecutive days.
4. Requests for covered medications will be granted up to a 30-day (1 month override) supply without further review.
5. Requests for overrides longer than 30 days will require approval from the Health Plan.
6. Member will be responsible for corresponding copays, if any, for all overrides granted.
7. Exceptions to this policy can be granted twice a year.

NOTE: No vacation overrides will be granted for in-country vacations.

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REFERENCES:

ATTACHMENTS:

DEFINITIONS:

REVISION LOG

REVISION	DATE
Policy created.	11/17

POLICY AND PROCEDURE APPROVAL

Pharmacy & Therapeutics Committee: Approval on file

V.P., Pharmacy Operations: Approval on file

Sr. V.P., Chief Medical Officer: Approval on file

NOTE: The electronic approval is retained in Compliance 360.