## **CDMS Barcoded Form Disclaimer**

The PDF forms provided by Corporate Medical Management Clinical Systems team for CDMS processing are not in compliance with Section 508 of the Americans with Disabilities Act of 1991 (ADA). If the forms need to be 508 compliant, please work with the vendor Cenveo.

Important considerations for the PDF forms in regard to how these they are used by the CDMS application (this information must be provided with any requests made to Cenveo):

- These forms are laid out in a specific way to optimize the system's ability to scan the information.
- The application is attempting to capture and digitize automatically the values entered.
- There is a zoned template that specifically matches and aligns with the entry fields, header information, and all elements on the forms.
  - Boxes cannot be moved.
  - Margins cannot be adjusted
  - Logos cannot be updated, resized, or manipulated in any way.
- Barcodes should not be moved, altered or copied.
- The barcode is specific to the form.
  - The barcode cannot be moved, altered, or copied.
  - The barcode cannot be reused for any form other than the original.
  - The barcode value tells the application which health plan, line of business, and Document Type the information contained belongs to.
- Dates and codes in the footer of the barcoded form are used by corporate teams and should not be altered.
- The documents are managed and maintained by the Corporate Medical Management Clinical Systems team.
  - Any and all updates must be made by the Corporate Medical Management Clinical Systems team.
  - The Corporate Medical Management Clinical systems team will make all updates for contact, URL or Health Plan specific details so the master document can be updated to reflect the health plan changes.

The forms created by the CDMS include, but are not limited to:

- Member Notification of Pregnancy
- Provider Notification of Pregnancy
- General Health Risk Screening
- MAPD Medicare Assessment
- DSNP Medicare Assessment
- Inpatient Prior Authorization form
- Outpatient Prior Authorization form
- Any form barcoded and managed by the Corporate CDMS team